

Job Description: Airport Director

The Manistee Blacker Airport Authority is accepting applications for the Airport Director position at the Manistee County Blacker Airport (MBL). Interested candidates should submit their applications via email to: careers@flymanistee.com

Applications will be accepted until noon on June 15, 2025. The role comes with competitive benefits and an attractive annual salary.

Position: Airport Director

Compensation: \$85,000 or greater, commensurate with experience and leadership ability

Start Date: September 1, 2025

Overview:

The Airport Director will oversee the daily operations, strategic planning, overall management of the Manistee County Blacker Airport and oversight of the Fixed Base Operator (FBO) / Airport Operator. This role demands strong leadership skills, experience in aviation management, and a commitment to enhancing airport services.

Responsibilities:

Maintain FAR Part 139 compliance.

Ensure compliance with all federal, state, and local regulations.

Oversee and manage relationships with contracted airport service providers.

Manage and supervise airport staff, ensuring effective teamwork and productivity.

Develop and implement operational policies to enhance efficiency and service quality.

Oversee budget preparation, financial planning, and fiscal management.

Foster and maintain relationships with airlines, tenants, and the local community.

Ensure the safety and security of all airport operations and facilities.

Coordinate with government agencies and industry organizations to advance airport interests.

Lead strategic planning initiatives to support airport growth and development.

Address operational challenges proactively and implement innovative solutions.

Ensure excellent customer service for travelers and stakeholders.

Develop and implement marketing plans.

Oversee airport IT infrastructure and security systems.

Qualifications:

Bachelor's Degree in Aviation/Airport Management, or a related field. Extensive experience in airport operations and management, ideally in an FAR Part 139 airport environment. Proven track record in leadership and team management. Strong understanding of aviation industry regulations and standards. Certification of the American Association of Airport Executives (AAAE) as a Certified Member (CM) or Accredited Member (AAE) is desired.

Key Skills:

Excellent communication skills, both verbal and written.
Strong problem-solving abilities and a proactive approach to challenges.
Exceptional organizational skills and attention to detail.
Ability to foster positive relationships with diverse stakeholders.
Commitment to safety, security, and regulatory compliance.
Visionary thinking and strategic planning capabilities.

Additional Information:

The Airport Director will play a critical role in ensuring the airport meets the evolving needs of travelers and stakeholders. This position demands a forward-thinking approach to innovation and efficiency, contributing to the ongoing success and growth of the Manistee County Blacker Airport.